



Research Advising Agreement

Please review and answer the following questions *in type* regarding the HSDM student you are advising.

Part 1: Advisor Information

Your Name (First, Last, Degrees)

Your Academic Position

Lecturer Instructor Assistant Professor Associate Professor Professor

Other- please specify: _____

Your Primary Institution

Your email

Write a short description of your main research focus (1-2 paragraphs)



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List your most recent 5 publications (DOI)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Have you advised graduate students before?

- Yes
- No

Have you advised HSDM students before?

- Yes
- No

If yes- which HSDM students have you advised before?

- DMD
- AGE MMSc
- AGE DMSC

Part 2: Student Information

Student you are advising (First, Last)



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Student Academic Program and Graduation Year

DMD class of _____

AGE MMSc class of _____

AGE DMSc class of _____

Do you have a co-PI to advise this student?

Yes

No

If Yes:

Name (First, Last, Degrees)

Academic Position

Lecturer

Instructor

Assistant Professor

Associate Professor

Professor

Other- please specify: _____

Primary Institution

Email

If No:

an internal HSDM faculty should be assigned to the student to assist with navigating HSDM-specific requirements, processes, and policies.

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Part 3: Advisor Responsibilities

Before accepting to be an advisor

- Meet with the student to assess whether your projects fit with the student's interest
- Define your expectations
- Ask about the student's expectations
- Familiarize yourself with the student research requirements and research milestone timeline (you can find this information in the research guidebook)

Before the project begins

- Help the student identify a project, frame the question, identify a specific role, and develop a proposal
- Ensure that the student is added to IRB/IACUC protocol if needed
- Ensure that the student does the required training to access lab/clinic/data.
- Ensure that the student has support for statistical/data analysis if needed

During the project

- Guide and advise the student throughout the project period
- Ensure holistic commitment to advancing the student's scholarly and personal development
- Ensure that the student is progressing in the project by scheduling regular check-in meetings
- Help in navigating common challenges that students might face during their time in school
- Ensure that the student meets all research requirements
- If your student is a MMSc or a DMSc, you are required to attend all Thesis Advisory meetings (once a year)
- If your student is a DMD, consider whether the student is interested in pursuing Honors in Research
- Ensure that the student is integrated into the work of the lab/department
- Ensure that the project is completed by their graduation date

At the end of the project

- Approve the abstract submission to the Student Research Day
- Support your student in preparing the poster for Student Research Day
- Advise your DMD student in the writing of their Honors in Research thesis and attend their defense
- Advise your MMSc or DMSc student in writing the thesis
- Attend your MMSc or DMSc student thesis defense



HARVARD
School of Dental Medicine

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Please confirm you are available to meet the advisor responsibilities listed above.

Yes

No

Signature

Date